

PREFORMA: PREservation FORMAts for culture information/e-archives

Letter of intent for the adoption/implementation of the PREFORMA tools

Provided that

- 1) **PREFORMA** (www.preforma-project.eu) is a Pre-Commercial Procurement project co-funded by the European Commission in the framework of the FP7 ICT Programme (Grant Agreement 612789) with the aim to address the challenge of implementing good quality standardised file formats for preserving data content in the long term and to offer memory institutions (or other organisations with a preservation task) full control of the process of conformity testing of files to be created, migrated and ingested into archives.
- 2) **PREFORMA** launched a call for tender for the development and deployment of three open source conformance checkers aimed for any institution/organisation wishing to control whether a file complies with the standard specifications and with the acceptance criteria of the institution/organisation. The standards currently covered in the project are PDF/A for electronic documents, uncompressed TIFF for images and FFV1 (lossless video), LPCM (uncompressed audio) in a Matroska (.mkv) container for AV files.
- 3) The software prototypes developed by the three consortia who have been selected out of the Procurement process are now functionally stable, they are available to download from the **PREFORMA Open Source Portal** (<http://www.preforma-project.eu/open-source-portal.html>) and ready to be used and integrated in the legacy systems of the institutions/organisations.
- 4) **PREFORMA** seeks to establish a sustainable community that ensures long-term availability of the software, generates useful feedback for those who control it and advances improvement of the standard specifications. For this reason, the project is looking for institutions and organisations willing to adopt and/or further develop the file-format validation tools developed in PREFORMA.

My institution/organisation _____
(specify)

Address _____
(specify address, town and country)

expresses its interest

in cooperating to the activities of PREFORMA and to join the PREFORMA network of common interest

and its committment

- to use the conformance checkers developed in the project and become early adopters of the tools
- to contribute to the maintenance and further development of the tools developed in the project

Signed by: _____

(specify name, surname, and role)

(Date) _____

(Signature) _____