

## PREFORMA Requirements Workshop



On **March 5th, 2014** PREFORMA project will organise a workshop in Brussels targeted to memory institutions to agree on the joint user model for tendering the PREFORMA conformance checker.

In other words: to agree on the expected behavior and functionality of the tools to be developed in the coming years by the software suppliers that will be selected out of the procurement that will be launched by the project.

These requirements will be further developed in the subsequent design and prototype phases. But the set of requirements to be defined now will be used for selecting the software suppliers.

### DATE AND VENUE

March 5th, 2014

FARO, cultural interface centre for cultural heritage, Priemstraat 51, 1000 Brussels (Belgium).

### DRAFT AGENDA

**9.00-9.15** Introduction (objective of the workshop)

**9.15-09.45** joint user model (15' overall presentation of the use cases and requirements + 15' general questions)

09.45-10.00 coffee break

**10.00-11.30** checking audiovisual files (30' presentation + 60' discussion)

11.30-12.30 lunch (sandwiches)

**12.30-14.00** checking text files (30' presentation + 60' discussion)

14.00-14.15 coffee break

**14.15-15.45** checking image files (30' presentation + 60' discussion)

15.45-16.00 coffee break

**16.00-17.30** conclusions (list amendments and settle agreement)

**For more information on PREFORMA activities and to join PREFORMA community please visit the official website**  
[www.preforma-project.eu](http://www.preforma-project.eu).]