

PREFORMA (PREservation FORMAts for culture information/e-archives)

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Project Partners



- RIKSARKIVET (National Archives), Sweden **Coordinator**
- PACKED EXPERTISECENTRUM DIGITAAL ERFGOED VZW, Belgium
- PROMOTER SRL , Italy **Technical Coordinator**
- FRAUNHOFER-GESELLSCHAFT ZUR FOERDERUNG DER ANGEWANDTEN FORSCHUNG E.V, Germany
- HOGSKOLAN I SKOVDE (University of Skovde), Sweden
- UNIVERSITA DEGLI STUDI DI PADOVA, Italy
- STICHTING NEDERLANDS INSTITUUT VOOR BEELD EN GELUID, Netherlands
- Koninklijk Instituut voor het Kunstpatrimonium, Belgium
- GREEK FILM CENTRE AE, Greece
- LOCAL GOVERNMENT MANAGEMENT AGENCY-AN GHNIOMHAIREACTH BAINISTIOCHTA RIALTAIS AITIUIIL, Ireland
- STIFTUNG PREUSSISCHER KULTURBESITZ, Germany
- AYUNTAMIENTO DE GIRONA, Spain
- Eesti Vabariigi Kultuuriministeerium, Estonia
- KUNGLIGA BIBLIOTEKET (National Library), Sweden

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Brussels, 10 February 2014



Project Aim and Objectives



PREFORMA

- **The aim:** to address the challenge of implementing various good quality standardised file formats for preserving data content long term.
- **The main objective:** to give memory institutions full control of the process of conformity tests of files to be ingested into archives.
- **The main objective of the PCP launched by PREFORMA:** to develop and deploy an open source software licensed reference implementation for various file format standards, aimed for any memory institution (or other organisation with a preservation task) that wish to check conformance with a specific standard.

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Specific objectives



- Develop a set of tools that support a *reference implementation*
- Set up a sustainable *network of common interest* with representatives from memory institutions, researchers and developers who are interested in
 - contributing to the definition of the requirements
 - taking part in the assessment and the exploitation of the results produced by the suppliers
- Improve the quality of *standards implementation*
- Carry through *dissemination activities*

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Project Duration and Project Status



- Started on January 1, 2014, and will end on December 31, 2017 (after 48 month)
- Successful kick off in Padua on January 13 to 14, 2014
- First formal deliverable (Overall Roadmap) in March 2014
- Web site is up and running (www.preforma-project.eu)
- Mail address: info@preforma-project.eu
- Upcoming events
 - EC Concertation meeting (Brussels, February 10, 2014)
 - PREFORMA requirements workshop for memory institutions (Brussels, March 5, 2014)
 - Call for tender
 - Pre-announcement (March 2014)
 - PREFORMA Information Day (Brussels, April 4, 2014)
- Total costs of the procurement: 2,805,000 euro

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Time Schedule for the Procurement Process



	1	2	3	4	5	6	7	8	9	10
Tender preparation										
Pre-announcement			↓			↓				
Publication					↓					
Tender closed							↓			
Selection										
Negotiation & Contracting										
CP subcontracts ready to start										

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Administrative Issues - Challenges



- **The umbrella approach:** considered to link CSA and CP (resources, tender procedure, etc.) in the same project
Solution: Balance the financial commitment for the joint PCP by memory institutions with their EU funding
- **Bridge existing stakeholder differences:** A clear distinction between the responsibilities of the research part and the memory institutions part (requirements, terminology, etc.)
Solution: Glossary for a common language, network of common interest, advisory board, PCP tender evaluation committee
- **Iterative design and development phase:** Six suppliers selected by the tender procedure, two for each media type (domain). After the design phase, only one supplier per domain will continue with prototyping, re-designing, and testing
Solution: Very clear procedures and a sound strategy for evaluating the tenders and selecting the winners

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- **Possible areas for cooperation with other PCP projects to achieve higher impact**
 - Catalogue of Open Source implementations
 - Catalogue of Memory Institutions' Requirements
- **Possible opportunity of cooperation on common administrative issues**
 - Lessons learned during entire tender process
- **Cross-referencing of “good” suppliers to be invited for the tender**
 - Participation in events, workshops and information day
- **Carrying out the open dialogue with the larger community of users, developers etc.**

Thank you!

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