FP7 RICHES KICK-OFF MEETING AGENDA 9-10 December 2013





EBN (European Business & Innovation Centre Network) Avenue de Tervuren 168, 1150 Bruxelles

Day 1

6.00pm

Finish

9.30am – 1.3	30pm Meeting for partners and invited guests	
9.30am	Welcome and introductions – <i>Prof Neil Forb</i> es	
9.45am 10.15am 10.45am	Review (History of proposal by Co-ordinator) - <i>Prof Neil Forbes</i> EC Project Officer; Introduction and presentation - <i>Zoltan Krasznai</i> Presentation - <i>Thomas Jaeger DG Communications Networks, Content & Technology</i>	
Presentations of partner organisations: interest and role in RICHES project		
11.15am 11.25am 11.35am 11.45am 11.55am	ROSTOCK – Thomas Werner/Dr Steffen Stuth RMV Leiden - Laura Van Broekhoven/Jos Taekema WAAG – Karien Vermeulen/Dick van Dijk UNEXE – Prof Charlotte Waelde Promoter – Dr Antonella Fresa/ Claudia Pierotti	
12.10pm	Coffee	
12.30pm 12.40pm 12.50 pm 1.00pm 1.10pm	I2CAT – Mercè López /Sergi Fernandez SDU – Dr Karol Jan Borowiecki SPK – Prof. Monika Hagedorn-Saupe/ Dr. Stefan Rohde-Enslin KYGM - Hakan Koray Ozluk COVUNI – Profs Neil Forbes/Sarah Whatley/Martin Woolley	
1.20pm	Lunch	

2.30pm - 6.00pm Meeting for partners only 2.30pm Management: structures & decision-making mechanisms - COVUNI 3.00pm Role of WP and Task Leaders: COVUNI Procedures 1: administration and financial procedures - Gita Devi, COVUNI 3.30pm 3.45pm Procedures 2: reporting - Gita Devi, COVUNI Questions&Answers 4.00pm 4.30pm Coffee Consortium Agreement - COVUNI / all 4.45pm Any Other Business 5.30pm

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Day 2

8.00am - 2.30pmMeeting for partners and invited guests

8.00am Coffee

8.15am Introductions

Work Package Planning and Synchronisation

8.30am	Timing/methodology of Work Packages
9.00am	WP1 Management – COVUNI
9.20am	WP2 Establishing the conceptual framework – I2CAT
9.40am	WP3 Understanding the context of change for tangible and intangible CH - ROSTOCK
10.00am	WP4 Impact of CH on EU social development – WAAG
10.20am	WP5 Impact of CH on EU economic development – SDU

10.30am Coffee

10.45am	WP6 Case studies - SPK
11.05am	WP7 Strategies, policies and road-mapping - UNEXE
11.25am	WP8 Communication and dissemination - PROMOTER
11.45 pm	Advisory Board
12.15noon	Network of Common Interest
12.45pm	Closing remarks and date of next plenary meeting

Lunch and networking 1.00pm

2.30pm **Finish**

Confirmed guests for Day 2:

Ms Nicola Robinson OR Ms Claire-Lyse Chambron DG-EAC Unit E.1 - Culture Policy and

Intercultural Dialogue

Ms Peggy Geneve DG EAC, working on culture and cultural heritage

Prof Gennaro Postiglione-MeLa FP7 Project

Invited – to be confirmed:

EBN Ms Margaret Mulligan

Mr Giulio Pattanaro DG RTD unit I2 (environment) in charge of tangible CH Ms Ekaterini Hambouri DG RTD unit I2 in charge of tangible CH and JPI

Dr Alexandra Kalogirou DG EAC in charge of culture policy

Professor Eric Philippart DHoU - DG Enterprise in charge of Tourism and Cultural Instruments

Professor José Civantos FP7 MEMOLA Project

Apologies received:

Dr Hasan Bahadir Aydinonat - KYGM; Dr Moya Kneafsey - COVUNI